

Washington County Fair Complex  
**BOOSTERS**

*Protecting the Public Trust*

**FAIR BOOSTERS MEETING MINUTES**

**Location: Fair Complex – Main Exhibit Hall (South End)**

**January 6, 2010**

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Fair Boosters Officers Present: Bill Ganger – President, Tom Black – Vice President, Jim Clute – Treasurer, Eileen Marxer - Secretary

Members Present: Approx. 20 members

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The meeting was called to order by President Bill Ganger at 7:05 PM.

Bill thanked all previous officers for all the work they have done and for a job well done.

It was moved and seconded that the December 2009 minutes be approved as written. It passed unanimously.

Jim Clute, Treasurer, presented the financial reports (as prepared by Dave Rohrer). An audit has been completed and found accurate. It was moved and seconded to accept financial reports as presented. Discussion followed on the restricted funds amount. Bill Clute will get clarification. It passed unanimously.

Jim Clute brought to member's attention that the Boosters have a small checking account (\$698.20) with US Bank that has not been used for quite some time. It was moved and seconded to close this account and move the funds to our current West Coast Bank (Cornelius, OR branch) account. It passed unanimously.

The new officers need to sign signature cards on West Coast Bank account. It was suggested to retain Dave Rohrer as an account signer as he transfers the Fair Boosters financial reports/info, which he has on his personal computer, to Jim Clute our new Treasurer. It was moved and seconded and unanimously approved to do so.

Executive Committee: Tom Black reported that a new Board of Directors needs to be formed (total of 10 members). He would be calling on Fair Boosters to seek nominations to fill five (5) open positions on this board. The Board of Directors includes; the four new officers, last year's president and five (5) other Fair Boosters members.

Fair Board Report: Dan Logan stated that the MOU needs to be read, reviewed and any questions need to be addressed within the next two weeks. He pointed out the following concerns: Fair finances not worked out; no Fair staffing defined, among other items. It was suggested to send a formal Fair Boosters response letter addressing the MOU via certified, return receipt mail. Tom Black will put the link to Washington County website on Boosters website. Responses must be submitted by January 25, 2010. Finally, new Fair Board officers were elected by the interim Fair Board and are; Don McCoun - President and Betty Atteberry - Vice President. The position of Fair Board Secretary was left unfilled.

Water Feature: The Saturday work party scheduled for Sat. 1/9/10, may be suspended due to Lloyd Baron's funeral schedule that same day. Paul Goldman stated he may work on pumps himself and Tom Black offered to help pull the pumps for servicing. Lyle Spiesschaert stated that the power source for the water feature had been relocated behind the interior sheetrock wall inside the Cloverleaf building during the recent remodel of the same building.

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Website: Tom Black has updated the website with calendar activities for the coming 2010 year. Tom asked for everyone to let him know of any additional events members wish to include on the Fair Boosters calendar.

History Book: Inez Griffels stated the book has to be done by March for July completion. They are now in the process of final review.

Membership: Sheila Day reported that we have 98 paid members. New Secretary was advised to send copies of our Fair Boosters minutes to Leah Perkins for inclusion in the Fair Board monthly information packet.

Old Business:

- Lyle Spiesschaert gave a brief description of the used storage trailer which was recently purchased for \$4,200.00. This trailer will be used for storing Fair Booster's appliances, equipment, F.B. archives, etc. and potentially for use as a Food Booth for the Annual County Fair. Lyle had done some research on the cost of signage lettering for the trailer, which is about \$500. Boosters need to decide what we want to say on the side(s) of the trailer. Eileen Marxer thanked Lyle and anyone else involved in making the trailer purchase. [ Note: The original amount approved for the purchase of the trailer was NTE \$8,500.00, leaving \$4,300.00 remaining in the trailer purchase budget for signage and other miscellaneous trailer upgrades. ]

- A storage location at the Fair Complex for the new Fair Booster trailer was discussed, however, it was left unresolved pending the outcome of the pending "Washington County and Washington County Fair Board Memo of Understanding (MOU)" and any potential changes to Fair Complex management.

OFA Convention: Inez and Steve Griffels will be attending January 9<sup>th</sup> and 10<sup>th</sup>. Anyone else wanting to attend can carpool with them.

New Fair Management Update: Lyle Spiesschaert brought up the letter that was sent to County Commissioners Tom Brian and Andy Duyck. Lyle mentioned that the "Draft MOU" is very vague and confusing. The money and financing issue has to be addressed directly in the MOU as well as Fair management staffing. We need to tell the Commissioners what it is going to take to make the MOU work. There was discussion on who should be represented on the New Fair Board. It was decided that Fair Event Stakeholders including; youth groups, Washington County Livestock Association, 4-H, FFA, Granges, Master Gardeners, etc. should be seated on the New Fair Board.

Everyone was encouraged to submit their written comments addressing problems with the Draft MOU and offer their recommended solutions for same, to the County Commissioners. The Boosters will submit a formal letter to the County Commissioners addressing corrections to be made to the "Draft MOU" as well. The deadline to submit comments to the County is January 25, 2010. It was moved, seconded and approved that Lyle Spiesschaert serve as the Fair Boosters liaison to the County Commissioners, regarding any business communicating Fair Boosters issues regarding the "Draft MOU".

New Business:

Jim Clute brought up the issue of the secretary's expenses for envelopes, stamps, copies etc. It was moved, seconded, and approved that Jim look into getting a prepaid "Debit" card from our West Coast Bank account for the Secretary use, with a credit limit of \$200.00 which would be replenished each month after receipts had been submitted for previous months administrative expenses.

Eileen will be working with Sheila Day (Fair Boosters Membership) on updating the Fair Boosters mailing list including emails, in order to avoid duplications in mailings of minutes, therefore, saving unnecessary postage expenses. Also, an effort will be made to call Fair Boosters members in order to eliminate mailing minutes to those who wish to receive minutes via e-mail.

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Tom Black mentioned the possibility of putting our Fair Boosters achieves onto some kind of electronic archival medium. He will get more information on this process for discussion at February meeting.

Tom Black made the suggestion to purchase a digital voice recorder for documenting Fair Boosters meetings. Tom will report back on this matter with costs/options at the February meeting.

2010 Marketing Plan:

Bill Ganger stated the Boosters need to start thinking about this year's events which the Fair Boosters want to be involved ( i.e. parades, Saturday Markets etc.). The first event coming up will be the Hillsboro St. Patrick's Day Parade in March. Sheila Day was put in charge of that event. It was suggested to use Matt Phil's truck for the parade. Other events to participate in will be discussed at the February meeting.

Meeting was adjourned at 8:40 PM.

Respectfully submitted,

Eileen Marxer  
Fair Boosters Secretary